

# TINA JEFFERSON

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## PROFESSIONAL EXPERIENCE

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### MACDAVISON INC., CORPORATE DIVISION

WATERBURY, CT / DENVER, CO

*Senior Internal Auditor*, Nov 2007 – Dec 2008. *Internal Auditor*, Oct 2006 – Nov 2007

- Performed financial and operational audit engagement planning, fieldwork and reporting of all North and South American operations.
- Assessed financial, operational, mgmt and system controls (SOX); proposed recommendations to enhance the control environment.
- Implemented and supported a company-wide Accounting Policies & Procedures database, providing strong internal controls guidelines.
- Conducted FASB/IFRS research pertaining to revenue recognition, percentage of completion, foreign currency exchange, depreciation methods, purchase accounting and cost reduction.
- Completed audit reports for dissemination to audit committee, ensured follow up on outstanding items and recommendations.
- Reported to the Director of Audit, interfaced with CFOs and Controllers, coordinated coverage with KPMG/Grant Thornton.
- Executed value-adding business analysis and proposed recommendations resulting in cost reductions of \$1Million in 2007/2008.

### EZEKIEL AND FOUGERE UNL.

HARTFORD, CT

*Audit Assurance Associate*, August 2005 – September 2006

- Broad scope of involvement with technology, venture capital, manufacturing, bio-tech, start-up, and entertainment clients.
- Engaged in an extensive carve-out audit ranging back three years, supporting bankruptcy emergence and sale of a \$1Billion company.
- Selected to conduct a complex audit assisting the acquisition and transformation of a business subsidiary.
- Carried out FAS 144 research, identified errors in estimates and ensured proper asset disposition.
- Assisted in 10-K statement compilation and financial statement notes composition.
- Completed extended individual assignments without senior supervision and excelled in communications and interactions with clients.

### MIKKI MOORE & COMPANY

WEST HARTFORD, CT

*Audit Staff Intern*, June 2004 – August 2004

- Assisted with all phases of external audit process.
- Reviewed audit and compilation information, performed analyses, organized and distributed information to senior team members.
- Closely interacted with clients, resulting in ability to quickly gather appropriate information and meet client needs.
- Gained extensive understanding of audit staff responsibilities.

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## EDUCATION

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**CPA CANDIDATE:** Completion – Spring 2009

### UNIVERSITY OF BOSTON

BOSTON, CT

- Masters in Accounting, August 2007

### UNIVERSITY OF BOSTON

BOSTON, CT

- BS/BA in Accounting, May 2005

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## EXPERTISE

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- Native fluency in Russian • Acquired fluency in Swedish and German (Quad-lingual)
- Extensive foreign travel experience
- Microsoft Office Suite • SAP R3 • IT and Networking background

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## COMMUNITY DEDICATION

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### BOSTON YOUNG PROFESSIONALS AND ENTREPRENEURS

*Development Committee and Entrepreneur Task Force Committee Member*, August 2005 – Present

- Engaging local businesses and entrepreneurs to ensure sustained young professional growth in the Greater Hartford Area.