

Running Resumes
617-456-7890
Benjamin Franklin, CPA

EXECUTIVE PROFILE & ABILITIES:

- Produce comprehensive, "Big-4 CPA" quality financial statements, projections, and detailed budgets
- Executive level presentation skills with ability to communicate with all audience levels (internal & external)
- Streamline accounting and finance processes by utilizing an extensive MIS background
- Ability to complete complex accounting and operational tasks timely and accurately
- Effectively hire, manage and motivate staff members, raising overall employee productivity
- Ability to manage and execute multiple strategic initiatives simultaneously
- Highest level of professional commitment & superior work ethic

PROFESSIONAL EXPERIENCE:

Vice President of Finance

Peary and Associates – Washington, DC
2008 – Current

- Responsible for the entire Accounting & Finance operations
- Effectively & proactively managed a staff of 8 accounting professionals
- Responsible for the monthly accounting closing process (8 Business Units)
- Responsible for quarterly financial reporting and presentation to the Board of Directors
- Responsible for all monthly and quarterly bank and stakeholder reporting
- Documented entire Accounting Cycle by authoring a new process manual
- Implemented time saving processes, ultimately to shorten the monthly end close process by ten days
- Implemented department restructuring saving over \$200K annually in payroll costs
- Restructured Self Insured Health Plan and 401K Plan, saving over \$300K annually
- Implemented new web-based ADP payroll system for 850+ weekly employees

Group Controller

National Worldwide – Vienna, VA / Montpellier, France
2006 – 2007 (EXECUTIVE CONTRACT POSITION THRU KORN-FERRY INTERNATIONAL)

- Responsible for the Group Consolidation and Group Financial Reporting process
- Effectively & proactively manage a staff of 28 accounting professionals domestically and internationally
- Serve as the technical accounting expert for USGAAP and IFRS related issues
- Prepared 20F (Foreign 10K) and Document de Reference (French Annual Report)
- Responsible for the monthly local closing process (30 Business Units)
- Proactively managed the year-end audit process in 15 countries with no material audit entries
- Responsible for all statutory and tax compliance for North American Region
- Prepared quarterly press release information (Earnings Announcements / Guidance) (10Q / 10K)
- Prepared and presented quarterly consolidated financial statements to the audit committee

Area Controller

Finn and Carter, LLP - Landover, MD
2005 – 2006

- Managed all accounting and accounting staff for 1000+ home division
- Provided timely & critical financial analysis to Division President and department management

- Responsible for all new acquisition financial feasibility analysis and projections
- Responsible for tri-annual budget / financial plan for the Division
- Authored Corporate Structured Lot Option Manual used by the entire company
- Successfully renegotiated several land deals saving the company over \$5M
- Successfully converted the largest land deal in the region's history to a SLO boosting IRR 30%
- Responsible for hiring and training division accounting staff
- Responsible for Sarbanes Oxley 404 compliance and self-testing for division
- Created a mentor / internship program with local university

Division Controller

Boston Homes - Maryland Division - Rockville, MD

2004 – 2005

- Senior management team leader responsible for all division reporting to corporate headquarters
- Provided critical financial analysis to Division President and management
- Responsible for hiring and training new staff in Finance and Administration
- Established and monitored internal controls surrounding all departments
- Ensured division compliance with Sarbanes/Oxley requirements
- Supervised entire accounting process, including the implementation of new purchase order program
- Streamlined the preparation and presentation of divisional financial statements and budgets
- Implemented extensive home construction job cost monitoring process
- Maintained a comprehensive five year forecast for division performance and budgeting
- Drafted supplementary procedure manual for division to streamline accounting and sales administration
- Proactively evaluated and monitored all aspects of division financial performance metrics.

Chief Financial Officer & Controller

Condo Company - Orlando, FL

1997 – 2003

- Responsible for entire P&L for multifamily housing development and property management
- Prepared and presented financial statements, cash flows, payroll & complex job cost budgets
- Streamlined corporate and property financial reporting accelerating month end close by 2 weeks
- Successfully managed a 100+ person corporate and property staff
- Directly responsible for reducing monthly overhead and operating expenses by \$200K annually
- Implemented a complete computerized accounting system upgrade
- Initiated a six figure corporate lawsuit for utility rebilling errors
- Awarded a worker's compensation audit rebate saving company over \$30K
- Authored a comprehensive policies & procedures manual reducing staff overhead & turnover
- Upgraded and overhauled entire MIS department, virtually eliminating outside MIS expense
- Developed a web based reporting system for property managers and third party affiliates

Chief Financial Officer & Controller

Musical Manufactures International - San Francisco, CA

1994 – 1997

- Managed 300% increase in corporate size, ranked the 14th fastest growing company in CA
- Secured and maintained A/R financing through Republic Factors
- Secured and maintained an asset-based (inventory) bank line of credit
- Secured and serviced private debt financing through private placement of high-yield notes
- Prepared comprehensive monthly financial statements, budgets, and manufacturing projections
- Supervised entire corporate staff, including accounting, operations, and warehouse
- Installed an integrated accounting and real-time inventory software package

- Authored comprehensive employee and operations manual
- Authored monthly company newsletter for customers and sales reps

Senior Associate

Massachusetts Accounting, Inc – Boston, MA

1991 – 1994

- Led audit engagements during 2nd & 3rd audit season
- Supervised 1st & 2nd year audit staff, wrote staff reviews, engagement planning and preparation
- Audited all components of financial statements, earnings and income figures for client press releases
- Completed procedures and systems testing
- Initiated recommendations to improve efficiency and accuracy of client operations
- Prepared financial analysis for management reports to clients
- Completed a substantial scope of work associated with SEC regulatory reporting
- Established and strengthened rapport with clients (Turner/Williams/Bechtel/Duke REIT)
- Primarily focused on construction / real estate client base (member of the real estate audit team)

EDUCATION:

University of Berkeley – Berkeley, CA

Bachelor of Arts in Economics with a concentration in Accounting & Finance

Extensive course work in Real Estate, Finance, and Organizational Management